

**Job Posting:** Summer Program Counselor

**Job Duties:** Under the direction of the Recreation Programmer & Recreation Director, the Summer Camp Counselors lead multiple types of activities with children in the Summer Playground Program. Activities include sports, arts & crafts, group games, swimming, and chaperoning field trips. The counselor must be a positive role model with exemplary leadership and communication skills.

The counselor should make relationship building a high priority at all times through the implementation of fun, inclusive, and engaging activities. The counselor is responsible for ensuring that the mission, purpose, image, and core values of the New Baltimore Parks & Recreation Department is conveyed in every aspect of camp.

Camp counselors will also be responsible for leading activities during the Summer Recess Program, a program held both before and after Summer Playground Program is over each day.

**Days/Hours:** Counselors work Monday through Friday each week of camp, including field trip days. 2021 camp is 8 weeks long, starting June 14<sup>th</sup> through August 13<sup>th</sup>. There will be no camp the week of June 21-25. Applicant must be available to work on Saturday, July 10<sup>th</sup> for the Anchor Bay Triathlon. Counselors will work approximately 30 hours per week.

**Qualifications:**

- Summer Camp Counselors must be at least 16 years old and have relevant experience working with children.
- Must have a valid Michigan driver's license
- This position requires the capability of leading sports activities, arts and crafts activities, and other general games. The individual must be motivated, energetic, and able to communicate with participants and parents.
- Works well with others and is patient with both children and adults.
- Great communication skills.
- CPR/First Aid certification is preferred

**Wages:** \$9.90 – \$10.90

**Application Process:** Visit [www.NBRecreation.org](http://www.NBRecreation.org) and print the employment application to be filled out and returned to New Baltimore Parks and Recreation Department at the address below in person, by mail or by email. A current résumé is recommended as well.

**Via Standard Mail**

Attn: Tim Novak  
New Baltimore Parks & Recreation Department  
36535 Green Street  
New Baltimore, MI 48047

**Through Email:**

[recdirector@cityofnewbaltimore.org](mailto:recdirector@cityofnewbaltimore.org)

**Application Deadline:** March 2, 2020